MANCHESTER COMMUNITY COLLEGE

1066 Front Street, Manchester, NH 03102 | P: (603) 206-8120 | F: (603) 206-8287 | mccregistrar@ccsnh.edu

ADD / DROP COURSES FORM

Name:			Student	Student ID #:		Major:		
ADD (COURSES:							
CRN	# Course #		Course Title	Course Start Date	Ins	tructor Signature	Bursar Initial	Date
	ote that students wishing eir form to verify they hav		he add/drop period will need the instr p pay for the courses.	uctors signature of the cour	se they wish to	o add. Students will also no	eed to have the Bu	ırsar's office
that I will over to a	be responsible for all chargen outside collection agency	ges as noted in the studer . I also agree to pay for th	College System of NH (CCSNH), I am fin nt catalog and handbook. I further unders ne fees of any collection agency, which m sonable attorney's fees, which will add si	stand that if I do not make pay nay be based on a percentage	ment in full, my of the debt up	account may be reported to	the credit bureau a	ind/or turned
Student Signature:			Advisor Signature:			Date:		
Before	e Dropping Course	es, make a SMAR	T choice and consider the	below. Your academ	nic advisor	can give you more	information	:
S	Satisfactory Academic Progress		Withdrawing will affect SAP, potentially jeopardizing financial aid in future terms.					
M	Money		Withdrawing does not cancel tuition or fees owed. You are still financially obligated for courses dropped after the drop date.					
Α	Academic Record		Course withdrawals appear on your transcript and may negatively affect your CGPA.					
R	Repay		Depending on when you withdraw, you may need to pay back a portion of your financial aid.					
Т	Time to Completion		Withdrawing from a course extends both the time and cost of your degree.					
DROP	COURSES:							
CRN	# Course #		Course Title	Course Start I	Date	Instructor Signature	9	WP/WF
Studen	t Signature:			Advisor Signature:				
Registrar's Office:								