

# MANCHESTER COMMUNITY COLLEGE

## PREREQUISITE WAIVER FORM

Date of Request: \_\_\_\_\_

An approved prerequisite waiver form must be attached to the student registration form whenever the student is missing a prerequisite(s) for a course he/she wishes to take. Students will be put on a waiting list until the form is completed.

**OBTAINING PERMISSION TO WAIVE A PREREQUISITE DOES NOT GRANT YOU CREDIT FOR THE PREREQUISITE.**

Faculty members may not approve a prerequisite waiver for a course that is not in their teaching discipline. When registering for a course with a prerequisite that is "In Progress", the instructor of the "In Progress" course must document whether the student's progress is satisfactory enough to pass the course.

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### STEP I – STUDENT

Student's Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Course I wish to register for: \_\_\_\_\_

Request to waive prerequisite of: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

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### STEP II – FACULTY DECISION

Rationale for Decision:

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Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

**ONLY A FACULTY MEMBER FROM THE DISCIPLINE OF THE COURSE IS AUTHORIZED TO SIGN THIS FORM.**

Faculty Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This completed form must be submitted to the Registrar's Office at the time of registration.