

Payment and Refund Options

1. Go to www.mccnh.edu
2. Go to Quick Links
3. Student Information System (SIS)
4. Login to Student Information System (SIS)
5. Click on Student
6. Click on Student Account
7. View and Pay Account
8. Nelnet Enterprise page will display (screen to right)
9. The current balance and your payment plan options are displayed. Please make sure to select the correct term for the payment plan.
10. Students can also manage refunds on this page
11. Set Parent or Third Party Payer as Authorized Party so they may make payments or set up Payment Plans.

The screenshot shows a student account dashboard with the following sections:

- Payment Activity:** Shows a current balance of \$0.00 and a 'Make a Payment' button. A blue arrow labeled 'One Time Payment' points to this section.
- Payment Plan Options:** Lists 'FALL', 'SUMMER', and 'SPRING' semesters, each with a 'Set up a Payment Plan' button. A blue box labeled 'Payment Plan Options' with an arrow points to this section, containing the text: 'You must select correct SEMESTER or you could be dropped for non-payment. If set up for incorrect semester, the enrollment fee is non-refundable and a new payment plan will have to be set up and it will be subject to another enrollment fee and down payment.'
- Refunds:** Features a 'Manage Refunds' button. A blue arrow labeled 'Refunds' points to this button.
- Authorized Payer:** Includes a search bar and a link 'Add an Authorized Party' which is circled in blue. A blue arrow labeled 'Authorized Payer' points to this link.

Questions call (603)206-8130 or E-mail MCCNHBursar@CCSNH.edu Log in issues contact MCC IT Helpdesk 603-206-8080 or open a help desk ticket at mccnh.edu/helpdesk